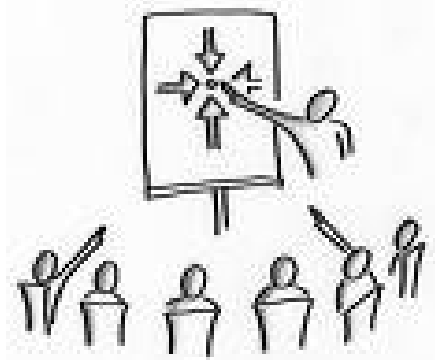


TRAINING PROGRAMME [2007]



TRAINING PROGRAMMES **(Open – House / In – House)**

YEAR 2007

(Version 1.1)

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1. About Ourselves

Allied Boston Consultants India Pvt. Ltd. – ABCIPL (An ISO 9001: 2000 Company) is world's leading Consulting and Training organization, specializing in all areas of **Quality, Safety, Health, Environment, Social Responsibility, Information Security and IT Infrastructure Management System** through our unique Process Improvement Methodology.

The organization itself follows **ISO 9001:2000** Quality Management System, which reflects our commitment to practice what we preach. The organization is well equipped with the valuable assets like expertise gained from International exposure with globally known organizations.

Our vision is to maintain and reinforce a leadership position in the major consultancy markets worldwide, ensuring that **ABCIPL** creates value for customers, shareholders and employees.

Our mission is to motivate and assist Organization's Quality / Health / Environment / Safety / Information / Social Management Systems as per International Standards through enhancing internal skills of Management and Staff for developing strategic thinking to achieve the organization's mission and goals.

Our core area of expertise are: **ISO 9001:2000, ISO 14001:2004, OHSAS 18001, CMMI, ISO 20000:2005, ISO 27001:2005, HIPPA, ISO 22000, ISO/TS 16949, ISO 13485, AS 9000, TL 9000, SA 8000, SIX SIGMA, EFQM** etc.

Some of our premium clients are like: **RBI, Reliance, BHEL, Gujarat Informatics, Raymond, ELCOME, MS Technology, Inox Global, FCI, Indian Railways, NHPC, AAI, FCG Software, GAIL (India) Ltd., Central Excise, Software Data, Powersolve,** etc.

We believe in working within predefined performance deadlines and budgets.....Not in aftershocks!

2. Categories for Training Programmes

Training Solution Group – TSG of **ABCIPL** has broadly categorized the training topics to understand the customer needs and committed to provide value addition training services.

The Broad Categories are:

CAT – A (Management System Standards): In this category the various training programmes are designed to cater the requirements of different Industrial Segments like; Oil & Natural Gas, Automotive, Banks & Financial Institutions, Government, Medical Devices, IT & ITeS, Defence, Telecommunication and various other Manufacturing & Service oriented organizations to successfully implement and reap the benefits of various ISO standards like; Quality, Environment, Health & Safety, Social Responsibility, IT Security & Service Management etc.

CAT – B (Process Improvement Tools): The trainings in this category are designed to enhance the production and services capability in a cost effective manner. Our highly qualified and professional tutors will train your workforce on International proven process improvement tools like; Six Sigma, Lean manufacturing / Service, TQM, TPM and various Statistical Tools.

CAT – C (Organizational Development): In this category the trainings are designed for middle and top management who play the key role in the overall development of the organization in terms of growth. The goal is to make sustainable improvements in the culture and performance of the organization.

CAT – D (Trainings for IT & ITeS Sector): The trainings in this category are designed to enhance the service & quality capabilities in a cost effective manner for IT Sector.

Trainings on Management System Standards

Course Code	Topic of Training / Workshop	*Type	Duration
MS – Q1	<p>ISO 9001:2000 – Quality Management System with supporting standards for guidelines as per industry requirement i.e.</p> <p>ISO 90003:2004 Guidelines for the application of ISO 9001:2000 to computer software</p> <p>ISO 9004:2000 Guidelines for performance improvements</p> <p>ISO 10006:2003 Guidelines for quality management in projects</p> <p>IWA 1:2005 Guidelines for process improvements in health service organizations</p> <p>IWA 2:2003 Guidelines for the application of ISO 9001:2000 in education</p> <p>IWA 4:2005 Guidelines for the application of ISO 9001:2000 in local government</p>	<p>I</p> <p>II</p> <p>III</p> <p>IV</p>	<p>One Day</p> <p>Two Days</p> <p>Two Days</p> <p>Five Days</p>
MS – Q2	ISO / TS 16949:2002 – Quality Management System for automotive sector	<p>I</p> <p>II</p> <p>III</p>	<p>One Day</p> <p>Two Days</p> <p>Two Days</p>
MS – Q3	ISO / TS 29001:2003 – Quality Management System for oil and natural gas sector	<p>I</p> <p>II</p> <p>III</p>	<p>One Day</p> <p>Two Days</p> <p>Two Days</p>
MS – Q4	ISO 13485:2003 – Quality Management System for Medical devices manufacturer	<p>I</p> <p>II</p> <p>III</p>	<p>One Day</p> <p>Two Days</p> <p>Two Days</p>

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Course Code	Topic of Training / Workshop	*Type	Duration
MS – Q5	TL 9000 – Quality Management System for Telecom Industry	I	One Day
		II	Two Days
		III	Two Days
MS – Q6	AS 9100 – Quality Management System for Aero space Industry	I	One Day
		II	Two Days
		III	Two Days
MS – E1	ISO 14001:2004 – Environmental Management System	I	One Day
		II	Two Days
		III	Two Days
		IV	Five Days
MS – E2	Legal Training on Environmental issues		Two Days
MS – S1	OHSAS 18001:1999 – Occupational Health & safety management System	I	One Day
		II	Two Days
		III	Two Days
		IV	Five Days
MS – S2	HIRA and Legal Training on OH&S		Two Days
MS – F1	ISO 22000:2005 – Food Safety Management System	I	One Day
		II	Two Days
		III	Two Days
		IV	Five Days
MS – SA	SA 8000 – Social Accountability Management System	I	One Day
		II	Two Days
		III	Two Days

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Course Code	Topic of Training / Workshop	*Type	Duration
MS – IS1	ISO 27001:2005 – Information Security Management System	I	One Day
		II	Two Days
		III	Two Days
		IV	Five Days
MS – SM1	ISO 20000:2005 – IT Service Management System	I	One Day
		II	Two Days
		III	Three Days
MS – IMS	Integrated Management System (Combination of Two or more standards i.e. ISO 9000, ISO 14000, OHSAS 18001, ISO 22000, ISO 27000, ISO 20000)	I	Two Days
		II	Three Days
		III	Three Days

***Type – I: General Awareness & Introduction**

***Type – II: Documentation & Implementation**

***Type – III: Internal Auditor**

***Type – IV: Lead Auditor**

Trainings on various Process Improvement Tools

Course Code	Topic of Training / Workshop	*Type	Duration
PI-01	Lean Manufacturing	I	Two Days
		II	Three Days
PI-02	Lean Service	I	Two Days
		II	Three Days
PI-03	5 'S' – Office	I	Two Days
		II	Three Days
PI-04	5 'S' – Manufacturing	I	Two Days
		II	Three Days
PI-05	7 NEW QC Tools	I	Two Days
		II	Three Days
PI-06	Kaizen	I	Two Days
		II	Three Days
PI-07	Poke-Yoke	I	Two Days
		II	Three Days
PI-08	Kan-Ban	I	Two Days
		II	Three Days
PI-09	JIT	I	Two Days
		II	Three Days
PI-10	Quality Circles	I	Two Days
		II	Three Days
PI-11	TQM or TPM	I	Two Days
		II	Three Days

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Course Code	Topic of Training / Workshop	*Type	Duration
PI-12	SIX SIGMA "An overview to Management"	I	One Day
PI-12A	SIX SIGMA "Green Belt"	Three Days	
PI-12B	SIX SIGMA "A Breakthrough Approach"	II	Three Days
PI-13	Statistical Process Control (SPC)	I	Two Days
		II	Three Days
PI-14	Measurement System Analysis (MSA)	I	Two Days
		II	Three Days
PI-15	Advance Product Quality Planning (APQP)	I	Two Days
		II	Three Days
PI-16	Failure Mode Effect Analysis (FMEA)	I	Two Days
		II	Three Days
PI-17	Production Part Approval Process (PPAP)	I	Two Days
		II	Three Days
PI-18	Root Cause Analysis	I	Two Days
		II	Three Days
PI-19	Project Management Basics	I	One Day
PI-20	Advanced Project Management Techniques	II	Three Days
		II	Five Days

***Type – I: General Awareness & Overview**

***Type – II: Awareness & Implementation**

Trainings on Organizational Development

Course Code	Topic of Training / Workshop	Duration
OD-01	Leadership Skills	Two Days
OD-02	Conflict Management	One Day
OD-03	Change Management	
OD-04	Resource Management	One Day
OD-05	Stress Management	Two Days
OD-06	Time Management	One Day
OD-07	Team Building & Performance	One Day
OD-08	Competency Mapping	Two Days
OD-09	Root Cause Analysis (Problem Management)	One Day
OD-10	Process Induction (For New Appointees In Organization)	On Specific requirements of the organization
OD-11	Management For Non Management Professionals	Four Days

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CAT – D

Trainings for IT & ITeS Sector

NOTE : Please refer CAT-A Trainings for Management Standard's Training applicable for IT Sector

Course Code	Topic of Training / Workshop	*Type	Duration
IT-01	Business Continuity Management (BCM)	I	One Day
IT-02	OVERVIEW TO CMMi	I	One Day
IT-03	INTRO TO CMMi		Three Days
IT-03	CMMi IMPLEMENTATION PROGRAM	II	Three Day
IT-04	Configuration Management System	I	One Day
		II	Two Day
IT-05	Metrics Management	I	One Day
		II	Three Day
IT-06	SIX SIGMA For IT & ITeS	I	One Day
		II	Two Day
IT-07	Quality Management System	I	One Day
		II	Two Day
IT-08	SHE FOR IT & ITeS Sector	II	Three Day
IT-09	SQA Techniques	I	One Day
		II	Two Day
IT-10	Advanced SQA Techniques	II	Two Day
		II	Three Day

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Course Code	Topic of Training / Workshop	*Type	Duration
IT-11	ITIL BEST PRACTICES and ISO 20000 OVERVIEW	I	Two Day
IT-12	Implementing ITSM	II	Three Day
IT-13	COBIT – Overview	One Day	
IT-14	Aligning Business Needs To COBIT Requirements	Four Days	
IT-15	Effective Integration Of COBIT Controls		Three Days
IT-16	Methods Of Software Change Management		One Day
IT-17	Overview On Software Release Methodology		One Day
IT-18	Training Modules on 33 Essential Elements of SDLC		As per specific requirements

***Type – I: General Awareness & Overview**

***Type – II: Awareness & Implementation**